



CITY OF BYRAM BASEBALL FIELDS RENTAL APPLICATION

Rental Date and Day: _____ Time: beginning _____ ending _____

Expected Attendance: _____ Type of Activity: _____

Name of Individual/Organization Responsible: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Primary _____ Secondary _____

Email: _____

Is this a fundraiser: () Yes () No If so, this form is due in our office 30 days prior to the event or function. Raising funds on City property is against City policy without prior approval from the Mayor and Board of Aldermen. If Yes, please explain: _____

In order for the Department to hold your reservation, payment and this form must be received in our office within ten (10) business days of the scheduled date. Failure to do so could result in loss of the reservation.

PAYMENT:

Baseball fields: Davis Road Park \$25.00 per hour – 2 hour minimum _____

\$200.00 month rental (8 days) \$ _____

Additional time: \$25.00 each additional hour after minimum _____ hr(s) @\$25.00 \$ _____

Bring Photo ID with application and payment, Do Not Mail Total amount due \$ _____

All payments received will go towards the maintenance of the Park.

THE RENTER IS RESPONSIBLE FOR ANY DAMAGED PROPERTY: FIELDS, FENCING, BLEACHERS AND ANY CITY OWNED PROPERTY. IN THE EVENT OF EXCESSIVE DAMAGE, THE RENTER IS RESPONSIBLE FOR THE ADDITIONAL COST OF REPAIRS/REPLACEMENTS, PLEASE SEE RENTAL POLICY (on back of application) FOR ADDITIONAL INFORMATION.

I agree to abide by the policies and procedures of the City of Byram. I understand that I am responsible and liable for any damages to City property that may occur during my usage. I also understand I should immediately report any problems to City of Byram Parks and Recreation: LaKendrick Powell 601-968-7301 or the City of Byram, 601-372-7791

Signed _____ Date _____



City of Byram Parks & Recreation

Facility and Fields Rental Policies and Procedures

PARK HOURS: Monday-Sunday 6:00 a.m. -10:00 p.m.

Rentals are allowed during the following time periods: 8:00 a.m. - 8:00 p.m.

- All facility rentals are subject to denial.
- Renter shall have a copy of this form and a copy of receipt on site at time of rental. Must be 21 years of older to rent the park or fields.
- Charcoal and gas grills are allowed. Gas grills must have a drip pan, charcoal grills must be cleaned after use. (used charcoal must be dumped in trash once cooled)
- No alcohol allowed on or around the Davis Road Park or Facilities.
- No tobacco products are allowed on park property.
- No water slides, or trains allowed in parks. One bounce house per rental allowed, no electricity is available.
- Rental fee must accompany application.
- All information on this application must be completed. Incomplete application will result in denial of service.
- All weekend rentals must be made 5 days in advance or prior to Friday before event if available.
- Cancellations must be made 10 days prior to rental date. No refund will be made on facility if rained out; however, a credit will be issued if Department is contacted the following business day.
- Fees will be added accordingly if tables are not returned to proper place or if trash is not disposed of properly.
- Renter is responsible for any misuse of Department and/or Park equipment.
- The area should be left clean if renter chooses to decorate facility.
- No tables are to be removed from Park.
- Rental must be cleared out by 8:00 p.m. The Park must be VACANT by 10:00 p.m.
- All fields and Pavilion rentals will be checked by Parks and Recreation staff.
- All rentals are on a first come, first serve basis. Rentals will not be accepted via phone or fax.
- Facility will be made available to all groups organized for civic, educational, or other community purpose, at such times that will not conflict with services of the City.
- A single individual and /or organization may not schedule the facilities for use more than twice per month
- There be any fund-raising activities, door charges, or sales of any article for personal gain on City property unless granted prior approval by Board of Aldermen.
- The Director or Superintendent of Byram Parks and Recreation reserve all rights to attend any event of function and make any decisions concerning policy, procedure, liability, or safety without consultation with responsible person/organization/company of the event or function. Loss of park privileges and suspension of all department and non-department program, events and special functions may result if any violation occurs.
- A Certificate of Liability Insurance naming Byram Parks and Recreation Department must be submitted if any event or rental is open for the public to attend.

For Non-emergencies call Byram Police Department at 601-372-7747, Emergency 911
City of Byram Parks and Recreation: LaKendrick Powell 601-968-7301