

**CITY OF BYRAM  
MINUTES OF REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
THURSDAY, SEPTEMBER 12, 2013  
MUNICIPAL BOARD ROOM, 5901 TERRY ROAD**

**WELCOME AND CALL TO ORDER** Mayor Richard White

**ROLLCALL** Deputy City Clerk Linda White

Present: Richard White, Mayor  
Jim Moser, Alderman Ward 1  
Diandra Hosey, Alderman Ward 2  
Theresa Marble, Alderman Ward 3  
Teresa Mack, Alderman Ward 4  
Wanda Smith, Alderman Ward 5  
Richard Cook, Mayor Pro Tem  
Attorney Jerry Mills  
Linda White, Deputy City Clerk  
Absent: D. L. Ford, Alderman Ward 6

**APPROVAL OF AMS COLLECTION AGREEMENT**

**MOTION** made by Alderman Smith and **SECONDED** by Alderman Moser to approve the Contract with American Municipal Services to work with the Byram Sewer Department on the collection of delinquent accounts, at this time delinquent accounts will not be reported to the Credit Bureau **MOTION PASSED 5 - 1, ALDERMAN MOSER, ALDERMAN MARBLE, ALDERMAN MACK, ALDERMAN SMITH AND MAYOR PRO TEM COOK VOTING AYE, ALDERMAN HOSEY VOTING NAY**

**APPROVAL OF PAUL JACKSON AND SON, INC INVOICE FOR CENTRAL FIRE STATION**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Smith to approve the Paul Jackson and Son pay application #6 in the amount of \$185,922.60 for the Central Fire Station **MOTION PASSED 5 - 1, ALDERMAN HOSEY, ALDERMAN MARBLE, ALDERMAN MACK, ALDERMAN SMITH AND MAYOR PRO TEM COOK VOTING AYE, ALDERMAN MOSER VOTING NAY**

**APPROVAL OF CONSENT AGENDA**

- a. Minutes of the Special Work Session of the Mayor and Board of Aldermen Held on August 20, 2013
- b. Minutes of the Regular Meeting of the Mayor and Board of Aldermen Held on August 22, 2013
- c. Minutes of the Budget Public Hearing of the Mayor and Board of Aldermen Held on August 29, 2013
- d. Minutes of the Work Session of the Mayor and Board of Aldermen Held on September 5, 2013

- e. Formation of Economic Development Committee and Appointments: Alderman Hosey, Chairman, Alderman Mack, Alderman Marble, Alderman Smith, Alternate
- f. Formation of Legislative Committee and Appointments: Alderman Hosey, Chairman, Alderman Mack, Alderman Marble, Alderman Smith, Alternate
- g. Formation of Utility Committee and Appointments: Alderman Moser, Chairman, Alderman Ford, Alderman Smith, Alderman Mack, Alternate
- h. Acceptance of the BankPlus Depository Bid
- i. Acceptance of the Trustmark Depository Bid
- j. Acceptance of the renewal of insurance benefits from United Healthcare for Medical Benefits
- k. Acceptance of the renewal of insurance benefits from Always Care for Dental and Vision Benefits
- l. Acceptance of the renewal of insurance benefits from Companion Life for Life Insurance Benefits
- m. Approval for Mayor White to sign the Letter of No Objection for Use of Easement from Entergy - Linda White, Deputy City Clerk
- n. Approval of Memorandum Understanding between HCSD and Byram Police Department
- o. \$3,747.00 to MS Municipal League for City annual membership dues (001-195-622 FY 2013-14)
- p. Invoice #4457 and #4454 for Illuminated Street Name Signs at Gary/Davis, Davis/Siwell, Gary/Terry and Terry/Siwell intersections. Board approved April 11, 2013 Purchase Order #1216 (001-301-909)
- q. \$169.00 to American Public Works Association for renewal of annual membership dues for Tammie Roberson (001-301-622)
- r. \$185.00 to American Planning Association for renewal of annual membership dues for Tammie Roberson (001-190-622)
- s. \$200.00 to APWA registration and \$281.00 estimated travel expenses for Tammie Roberson to attend MS APWA Fall Conference in D'Iberville, MS on October 23-25, 2013 (001-301-610/611)
- t. \$125.00 to Middle MS Building Officials Association for renewal of annual membership dues for Terry Griffin (001-280-622)
- u. \$100.00 Reimbursement to Terry Griffin for registration fees for "Energy Code Training Workshop" held on August 21, 2013 in Pearl, MS (001-280-611)
- v. \$85.50 to Stegall Notary Service for Notary Kit and Bond for Kitty Thompson (001-301-505)
- w. \$449,831.48 to Superior Asphalt, pay request #2, Gary Road Improvements Project (310-301-912)

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Smith for the approval of the Consent Agenda with the correction to the minutes of August 29, 2013  
**MOTION UNANIMOUSLY APPROVED**

**APPROVAL OF EXTERIOR DESIGN FOR CENTER POINT ENERGY**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Smith to approve the Exterior Architectural Design for Center Point Energy, 300 Executive Boulevard **MOTION UNANIMOUSLY APPROVED**

#### **APPROVAL OF CLAIMS**

**MOTION** made by Alderman Marble and **SECONDED** by Mayor Pro Tem Cook to approve the Claims for August 12 through 29, 2013 in the amount of \$273,758.80 **MOTION UNANIMOUSLY APPROVED**

#### **APPROVAL OF REVELL HARDWARE CLAIMS**

**MOTION** made by Alderman Moser and **SECONDED** by Alderman Smith to the approve the Revell Hardware Claims for August 12 through 29, 2013 in the amount of \$403.64 **MOTION PASSED 5 - 0 ALDERMAN MOSER, ALDERMAN HOSEY, ALDERMAN MARBLE, ALDERMAN MACK AND ALDERMAN SMITH VOTING AYE, AND MAYOR PRO TEM COOK RECUSED HIMSELF FROM ANY DISCUSSION OR ACTION ON THIS CLAIM AND PHYSICALLY ABSENTED HIMSELF FROM ALL SUCH DISCUSSION OR ACTION.** Mayor Pro Tem Cook took this action, not because of any actual conflict of interest.

#### **ADOPTION OF FY 2013/2014 BUDGETS**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Marble to approve the FY 2013/2014 Budgets (attached) **MOTION UNANIMOUSLY APPROVED**

#### **RESOLUTION FOR MILLAGE**

**MOTION** made by Alderman Moser and **SECONDED** by Mayor Pro Tem Cook to approve the Resolution for the FY 2013/2014 Millage **MOTION UNANIMOUSLY APPROVED**

City Hall air conditioner, no action taken

#### **STAY NOTICE FOR 2153 SOUTH RIDGE ROAD, BYRAM**

**MOTION** made by Alderman Moser and **SECONDED** by Alderman Marble to stay the notice for 90 days on the unkempt property at 2153 South Ridge Road, no one was present representing the property **MOTION UNANIMOUSLY APPROVED**

#### **UNKEPT PROPERTY 1122 BULLRUN DRIVE, BYRAM**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Moser that the present condition of 1122 Bullrun Drive constitutes a health and safety hazard to the citizens of Byram; with no one present representing the property, the City Crews are instructed to mow the property. Costs will be attached to the property taxes. **MOTION UNANIMOUSLY APPROVED**

**APPROVAL OF STORM DRAIN REPLACEMENT 5022 KAY BROOK DRIVE, BYRAM**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Moser to approve the replacement of storm drain pipe and repair the driveway on private property at 5022 Kay Brook Drive due to the fact that City storm water drainage was the cause of the damage, with expenses not to exceed \$3,500.00 **MOTION PASSED 5 - 1, ALDERMAN MOSER, ALDERMAN HOSEY, ALDERMAN MARBLE, ALDERMAN SMITH AND MAYOR PRO TEM COOK VOTING AYE, ALDERMAN MACK VOTING NAY**

**TABLE ZONING AND PLANNING COMMISSION ORDINANCE**

**MOTION** made by Alderman Hosey and **SECONDED** by Alderman Mack to table the Zoning and Planning Commission Ordinance until Alderman Ford is present **MOTION UNANIMOUSLY FAILED**

**APPROVAL OF PLANNING AND ZONING COMMISSION ORDINANCE**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Smith to approve the Planning and Zoning Ordinance **MOTION UNANIMOUSLY APPROVED**

Red River Utilities no action taken

**APPROVAL OF BOYD ENTERPRISES OF SANDHILL QUOTE, CONSTRUCTION OF SPRAY FIELD**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Marble to approve the lowest and best quote from Boyd Enterprises of Sandhill in the amount of \$39,150.00 for the Sanitary Sewer Spray Field (attached) **MOTION PASSED 5 - 1, ALDERMAN MOSER, ALDERMAN HOSEY, ALDERMAN MARBLE, ALDERMAN SMITH AND MAYOR PRO TEM COOK VOTING AYE, ALDERMAN MACK VOTING NAY**

**APPROVAL OF DELTA TREE SERVICE QUOTE, CONSTRUCTION OF SPRAY FIELD**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Moser to approve the lowest and best quote from Delta Tree Service in the amount of \$6,000.00 for the cutting and mulching of 5.25 acres for the Sanitary Sewer Spray Field (attached) **MOTION PASSED 5 - 1, ALDERMAN MOSER, ALDERMAN HOSEY, ALDERMAN MARBLE, ALDERMAN SMITH AND MAYOR PRO TEM COOK VOTING AYE, ALDERMAN MACK VOTING NAY**

## **DEPARTMENT HEADS REEVALUATION**

**MOTION** made by Alderman Mack and **SECONDED** by Alderman Hosey for Mayor White to oversee the evaluation of all Department Heads and bring back a detailed evaluation to the Board in January **MOTION FAILED 3 - 4, ALDERMAN MOSER, ALDERMAN HOSEY, AND ALDERMAN MACK VOTING AYE, ALDERMAN MARBLE, ALDERMAN SMITH AND MAYOR PRO TEM COOK, VOTING NAY WITH MAYOR WHITE VOTING NAY TO BREAK THE TIE**

## **APPROVAL OF PURCHASE ORDER FOR 3 VEHICLES**

**MOTION** made by Alderman Moser and **SECONDED** by Alderman Marble to authorize Chief Thompson to process a Purchase Order and order three (3) Dodge Ram Trucks in the amount of \$56,697.00 in the FY 12/13 Budget Year. These three (3) Dodge Ram Trucks are budgeted for and will be paid for out of the FY 13/14 Budget **MOTION UNANIMOUSLY APPROVED**

## **CLOSED SESSION**

**MOTION** made by Alderman Marble and **SECONDED** by Alderman Smith to go into Closed Session to determine whether an Executive Session is warranted **MOTION UNANIMOUSLY APPROVED**

## **EXECUTIVE SESSION**

**MOTION** made by Alderman Cook and **SECONDED** by Alderman Marble to go into Executive Session regarding Administrative Assistant position in the Police Department and Employee Termination in Public Works **MOTION UNANIMOUSLY APPROVED**

## **ELIMINATION OF ADMINISTRATIVE ASSISTANT POSITION**

**MOTION** made by Alderman Moser and **SECONDED** by Mayor Pro Tem Cook effective October 1<sup>st</sup> that one (1) Police Department Administrative Assistant Position will be eliminated. Chief Thompson was authorized to allow Ms. Jacqueline Write employment until October 11, 2013 **MOTION UNANIMOUSLY APPROVED**

## **TERMINATION OF PUBLIC WORKS EMPLOYEE**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Smith to terminate Mr. Lee Jones due to the behavior that was exhibited and that he was still in his 90 day probation period **MOTION PASSED 5 - 1, ALDERMAN MOSER, ALDERMAN HOSEY, ALDERMAN MARBLE, ALDERMAN SMITH AND MAYOR PRO TEM COOK VOTING AYE, ALDERMAN MACK VOTING NAY**

**ADJOURN EXECUTIVE SESSION**

**MOTION** made by Mayor Pro Tem Cook and **SECONDED** by Alderman Moser to adjourn Executive Session **MOTION UNANIMOUSLY APPROVED**

**ADJOURN**

**MOTION** made by Alderman Moser and **SECONDED** by Alderman Smith to Adjourn **MOTION UNANIMOUSLY APPROVED**

APPROVED: Signed/By: Richard White, Mayor                      Date: September 26, 2013

ATTEST: Signed/By: Angela Richburg, City Clerk                      Date: September 26, 2013